

### Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

#### Circular

In continuation to this office Circular No: AUJ/Est/.G-390(D-9)/2022-23/4495-4555 dated:07-09-2022, the date for submission of application as per enclosed proforma by Class VI employees who intend to appear in the prescribed test for promotion as Assistant-cum-Typist, per the SKUAST Statutes Schedule-I to Chapter-III (General Administrative Cadre), Class V, Category 1 is hereby extended upto 21-10-2022.

The schedule for conducting the prescribed test shall be notified separately.

> Sd/-Registrar

No: AUJ/Est./G-390 (D-9)/2022-23/5449-5513 Date: 06-10-2022

#### Copy for information to:

All Officers of SKUAST-J\_

- Dean, FoA/Dean F.B.Sc/Dean, FVSC. &AH.,/Dean SW SKUAST-J, with the request to circulate the same among the Divisions under their control.
- Chief Scientist FSR/WMRC Chatha
- Incharge Examination Cell/Coordinator School of Bio-technology.
- Incharge Data Centre with the request to upload the same on University Website.
- I/c Stations/Sub-Stations/KVKs\_
- All Joint Registrars/Dy.Registrars
- Joint Comptroller/Dy.Comptroller
- > All Asstt. Registrars/Administrative Officers
- All Asstt. Comptrollers/Accounts Officers > SVC for kind information of Hon'ble Vice-Chancellor.

Asstt. Registrar (Est

Registrar Office



# Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

#### Annexure-A

## Bio-data of Class VI for the post of Assistant-cum-Typist

01	Name	
02	Fathers name	
03	Address	
04	Date of Birth	
05	Category	
06	First appointment Order No.& Date as Class VI (OCC, Mali etc.in SKUAST-J)	
07	Date of first joining as Class VI	
08	Pay Scale with Grade Pay	
09	Present place of posting	
	Present Pay Scale	
10	Length of service as Class VI	
11	Qualification	

### Signature of the applicant

# Signature of the concerned Assistant Comptroller/Accounts Officer

The applicant is eligible/not eligible as per SKUAST-Statute Schedule-I to Chapter-III (General Administrative Cadre), Class V, Category 1 and the particular given above herein are correct and verified from his service book.

Signature of the Controlling Officer

Verified and Recommended by University Officer

