Circular

Pursuant to this Office Notification No:22(Secy) of 2022 Dated:29-08-2022, Field-cum-Laboratory Assistants (FCLAs) and Livestock Assistants (LSAs) are allowed to exercise one time option to opt for SKUAST-J Technical Service Rules or existing provisions/rules for their promotion applicable prior to above Notification.

As such, a copy of option form is enclosed herewith for necessary action with advice to forward the same duly completed in all respect to this Office through proper channel latest by 14-11-2022.

Sd/-
Registrar

No: AUJ/Est./G-704 /2022-23/5656-5720
Date: 12-10-2022

Copy for information to:
- All Officers of SKUAST-J
- Dean, FoA/Dean F.B.Sc./Dean, FVSC. &AH./Dean SW/Dean Horticulture/Dean Agri.Engg SKUAST-J, with the request to circulate the same among the Divisions under their control.
- Chief Scientist FSR/WMRC Chatha
- Incharge Examination Cell/Coordinator School of Bio-technology.
- Incharge Data Centre with the request to upload the same on University Website.
- 1/c Stations/Sub-Stations/KVKs
- All Joint Registrars/Dy.Registrars
- Joint Comptroller/Dy.Comptroller
- All Asstt. Registrars/Administrative Officers
- All Asstt. Comptrollers/Accounts Officers
- SVC for kind information of Hon’ble Vice-Chancellor.

Asstt. Registrar (Est.)
12-10-2022

Registrar Office
Chatha Jammu, J&K 180009, INDIA
**OPTION FORM FOR FCLA/LSA TO OPT FOR SKUAST Jammu TECHNICAL SERVICE RULES**

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Particulars</th>
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<tbody>
<tr>
<td>01</td>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Father's name</td>
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<tr>
<td>03</td>
<td>Date of Birth</td>
<td></td>
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<tr>
<td>04</td>
<td>Order No. &amp; Date of first appointment as <strong>FCLA/LSA</strong> /Programme Assistant/Technical Assistant</td>
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<tr>
<td>05</td>
<td>Date of Initial joining as FCLA/LSA/Programme Asstt. /Technical Assistant</td>
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<tr>
<td>06</td>
<td>Pay Scale with Grade Pay at the time of joining</td>
<td></td>
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</tbody>
</table>
| 07     | Selection Scale/CAS, if any (mention pay scale with date of placement)      | 1) Selection Scale 1st
|        |                                                                             | 2) Selection Scale 2nd
|        |                                                                             | 3) CAS 1st
|        |                                                                             | 4) CAS 2nd
| 08     | Present place of posting                                                    |   |
| 09     | Present Pay Scale                                                           |   |
| 10     | Qualification                                                               |   |
|        | A) At the time of joining                                                   |   |
|        | B) At Present                                                               |   |
| 11     | Option for Technical Policy Notified vide No: **Yes/No**                    |   |

**Signature of the applicant**

**Signature of the concerned Assistant Comptroller/Accounts Officer**

**Signature of Concerned Head/Incharge**

**Signature of Dean/Director**

**Note:** All the requisite documents including certificates of qualifications shall be enclosed with option form.