



Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

(website: www.skuast.org, email: registrar@skuast.org, Tel:0191-2262012)

ADVERTISEMENT FOR VARIOUS NON-TEACHING POSITIONS

Notification No. 10 (Secy.) of 2023

Dated. 19/07/2023

MOST IMPORTANT

Date of commencement of online submission of application form	24.07.2023
Cut-off/Last Date for submission of Online Application form	31.08.2023 upto 11:59 PM

Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu through university website www.skuast.org invites online applications from the eligible candidates having domiciles of UT of Jammu and Kashmir for participating in the selection process of the following posts including backlogs:-

S. No	Name of the post	Pay band+GP /Pay Level	No. of posts	Category/Reservation			
				OM	SC	ST	RBA
1.	Cleaner	₹4440-7440 + ₹1300/ Level SL1 ₹14800-47100	6	3	1	1	1
2.	Cook/Hostel Attendant	₹4440-7440 + ₹1300/ Level SL1 ₹14800-47100	3	1	1	--	1
Total			9	4	2	1	2

Abbreviations: **OM:** Open Merit; **SC:** Schedule Castes; **ST:** Schedule Tribe; **RBA:** Resident of Backward Area,

✓ The horizontal reservation for Ex-serviceman and physically Challenged person is applicable as per J&K Reservation rules in vogue.

Essential Qualification and Selection Criteria

Name of the post (1)	Essential Qualification (2)	Selection Criteria (3)																		
1. Cleaner	Minimum: Matric Maximum: 10+2	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S.No</th> <th>Criteria</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Written test</td> <td>85*</td> </tr> <tr> <td colspan="3" style="text-align: center;"><small>*the marks in written test shall be awarded out of 100 on prorata basis</small></td> </tr> <tr> <td>2.</td> <td>Candidates whose family members neither is nor has been in Govt. service, including in PSU's /Boards/Autonomous Bodies etc. substantially owned and controlled by the Govt.</td> <td>05</td> </tr> <tr> <td>3.</td> <td>Widows, divorced women, judicially separated woman and orphans girls (certificate to be issued by the Tehsildar)</td> <td>05</td> </tr> <tr> <td>4.</td> <td>Casual/seasonal laborers/daily wager and other contractual worker engaged through outsourcing for five years or more (for this purpose, proof in terms of wages for a minimum of five years will be required, and the certificate to this effect shall be countersigned by the district or Divisional Head of office where the candidate has worked)</td> <td>05</td> </tr> </tbody> </table>	S.No	Criteria	Marks	1.	Written test	85*	<small>*the marks in written test shall be awarded out of 100 on prorata basis</small>			2.	Candidates whose family members neither is nor has been in Govt. service, including in PSU's /Boards/Autonomous Bodies etc. substantially owned and controlled by the Govt.	05	3.	Widows, divorced women, judicially separated woman and orphans girls (certificate to be issued by the Tehsildar)	05	4.	Casual/seasonal laborers/daily wager and other contractual worker engaged through outsourcing for five years or more (for this purpose, proof in terms of wages for a minimum of five years will be required, and the certificate to this effect shall be countersigned by the district or Divisional Head of office where the candidate has worked)	05
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Notes:

- The candidates applying for the above said posts and claiming the additional weightage points as mentioned in the table under Column 3 (Selection criteria) at S.No. 2-4, are required to upload the relevant certificates online, duly issued by the designated authorities, as per the proformas enclosed as annexures from A-E to this advertisement. The certificates not issued by the designated authorities or not as per the enclosed format are liable to be summarily rejected and no representation in this regard shall be entertained hereafter.

(1) Important dates

Date of commencement of online application form	24.07.2023
Last date for submission of the online application forms along with the prescribed fee	31.08.2023 upto 11:59 PM

(2) Application Fee

For General Category etc.	₹1000/- (Rupees One thousand only) per application
For SC, ST, PwD categories	₹700 (Rupees Seven hundred only) per application

Note: Fee can be paid only through Net Banking, Credit and Debit Card etc.

(3) Age Limit (as on 01.01.2023)

S. No	Category	Maximum age	Not born before	Not born after
1.	OM	40	01.01.1983	01.01.2005
2.	SC	43	01.01.1980	01.01.2005
3.	ST	43	01.01.1980	01.01.2005
4.	RBA	43	01.01.1980	01.01.2005
5.	Physically Challenged Person	42	01.01.1981	01.01.2005
6.	Government Service/Contractual Employment	40	01.01.1983	01.01.2005
7.	Every Ex-Servicemen having served in the Armed Forces shall be allowed to deduct the period of such Service from his Actual Age and if the Resultant Age does not exceed the maximum age limit prescribed for the post by more than 3 years, he shall be deemed to satisfy the condition regarding age limit.			01.01.2005
* The upper age limits may further be relaxed for persons already in the service of the University/ Government/ Autonomous Bodies etc. in terms of SKUAST-Statutes				



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(4) Other detailed terms and conditions with regard to the appointment, domicile, reservation, etc.:

(I) Appointment of the candidates

- (i) The appointment and other service conditions in respect of the candidates selected through this selection process, shall be governed as per extant rules/regulations of SKUAST-J and JKCSR.

(II) Domicile

- (i) The candidate should be a Domicile of the Union Territory of Jammu & Kashmir as defined in terms of the Notifications issued by the Ministry of Home Affairs, Government of India vide S.O 1229 (E) dated 31.03.2020 and S.O 1245(E) dated 03-04-2020 read with Notification issued by the General Administration Department, Government of Jammu and Kashmir vide S.O 166 dated 18-05-2020.
- (ii) The candidate must possess Domicile Certificate issued by the Competent Authority on the format prescribed for the purpose, on or before the cut-off date i.e. last date of submission of online application forms.

(III) Reservation

- i) Reservation for SC/ST/RBA/OSC/PSP/EWS/(ALC/IB) is applicable as per Jammu and Kashmir Reservation Rules-2005 read with S.O. 127 issued by Social Welfare Department, Union Territory of J&K. However, for the vacancies accrued before issuance of S.O 127 dated 20.04.2020, the reservation roster as in vogue at the time of accrual of vacancy for appointment has been applied, in terms of opinion conveyed in the matter by UT Govt. of J&K.
- ii) Candidates are cautioned to note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from the examination(s) conducted by the university, in addition to any other action as may be deemed appropriate.
- iii) A candidate seeking his/her consideration under Reserved Categories must ensure that he/she possess a valid Category Certificate as on or before the cutoff date of the submission of online application forms. Category certificates issued after the cutoff date shall in no case be entertained.

(5) Important Instructions to the candidates

- The application will be accepted in the prescribed format in online mode only through the University website www.skuast.org. No other means/mode of application will be accepted.
- The last date for receipt of application form as stipulated above, shall be cut off date for determining the eligibility for the post. Any qualification/experience acquired thereafter shall not be considered.
- Applications received without the prescribed fee shall not be considered and shall be summarily rejected. No representation against such rejection will be entertained.
- The selection to the above said advertised posts shall be based only on the written test basis. However, for the posts wherever Skill Test is prescribed for post, it will be only of qualifying nature.



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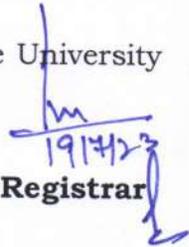
- The syllabus of written test of above said posts shall be notified separately and shall be made available on the University Website: www.skuast.org.
- The applicants shall carefully fill the details in the online application forms and the information/details so submitted shall be treated as final for the purpose of determining eligibility and category of the candidate and no claim, whatsoever in this account shall be entertained subsequently. The candidates are advised to go through the requirements of educational qualification, age, etc. and satisfy themselves that they are eligible for the post(s).
- Only relevant qualification(s) including category status should be recorded in the application form, which shall be in possession of the candidate on or before the last date of submission of the application form.
- The original certificates and testimonials in possession of the candidate on or before the last date of receipt of Application Form(s) together with print out copy of application form submitted online shall be required to be produced by the applicants at the time of verification of documents, as and when notified by the university.
- In case of candidates claiming possession of equivalent educational qualification (where it is applicable/required), it shall be mandatory to produce relevant Equivalence Certificate from the designated competent authorities at the time of the Document Verification. However, final decision regarding selection of such candidates will be taken by the University, in light of the relevant rules which shall be binding.
- The degree/diploma obtained through distance mode which are in consonance with the Govt. Order No. 252-HE of 2012 dated. 30.05.2012 shall be entertained, subject to fulfilment of other terms and conditions.
- Degree obtained from the Universities declared fake by the University Grants Commission shall not be entertained.
- Canvassing by any candidate in any form will render him/her disqualified for the post.
- The candidates may note that their candidature shall remain provisional until the genuineness of their qualification/category certificate(s) is/are verified by the university.
- The number of post(s) indicated here-in-above is/are tentative and subject to increase or decrease at the sole discretion of the university at the time of appointment.
- The University reserves the right to withdraw or defer filling up of any or all post(s) advertised here-in-above at any stage without assigning any reason(s) thereof.
- The in-service eligible candidate (s) should forward their application forms through their employer. The inservice candidates whose applications are not received through the proper channel shall be considered as fresh candidates and no benefits of previous services shall be granted in their favour. All the in-service applicants are required to produce "No Objection Certificate" from the Competent Authority at the time of documents verification, failing which he/she shall not be considered for appointment as in-service candidate.



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- The intending eligible candidates, who wish to apply for more than one post, must submit separate applications forms along with the prescribed fee for each post.
- Candidature of any candidate, found indulging in an irregularity /misconduct/malpractice, at any stage of the selection process, shall be cancelled forthwith and such candidate shall be debarred from the future examinations and any other action as deemed appropriate under rules shall also be taken.
- The candidates shall necessarily indicate their personal valid mobile no and active e-mail address under the relevant column of the online application form for any communication/clarification, from the university, falling which the university shall not be held responsible for any miscommunications.
- No TA/DA will be paid to the candidates for participation in the test.
- The details of written test and skill test (wherever applicable) shall be uploaded on the University website: www.skuast.org. Examination details/call letters shall not be issued by post at any stage of examination. The candidates are advised to visit the official website of the university/local dailies regularly for updates and information about the examination and selection process.
- Facility for downloading of admit cards for appearing in examination shall be made available on the official website of the University i.e. www.skuast.org. Candidates must bring print out of the admit card to the Examination Hall besides they should also bring along with themselves valid Photo-ID proof such as aadhar card, voters card, driving license, passport.
- In case of any dispute, any suit or legal proceedings against the University, the jurisdiction for such proceeding shall be restricted to the courts at Jammu, UT of J&K.
- Candidates, in their own interest, are advised to keep visiting the University Website for updates in this regard.


 19/07/23
Registrar

No.: AUJ/Secy/23-24/F-137(part-II)/939-1038

Dt.: 19-07-2023

Cc: -

1. The Principal Secretary to Govt., Agriculture Production and Farmer's Welfare Department, UT of J&K, Civil Secretariat, Jammu/Srinagar
2. All officers of the University_____.
3. Principal Private Secretary to Hon'ble Lieutenant Governor, Lieutenant Governor's Secretariat, Raj Bhawan, Jammu/Srinagar.
4. All Heads of the Divisions/Co-ordinators/Chief Scientists/I/C Regional stations/ Sub-stations/ KVK's of SKUAST-Jammu.
5. I/c Data center for uploading of the advertisement on the University website.
6. SVC for kind information of Hon'ble Vice Chancellor and further requested for appropriate publicity through local dailies.
7. University Advertisement Notice File w.3.s.c.
8. Notice Board.

SKUAST
Jammu

"An Institution for sustainable agriculture for food and nutritional security"

"Health Soils for a Healthy Life"

Visit us at: www.skuast.org



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Annexure-A

(for candidates with no family members in the prescribed Job/service)

It is Certified that no family member of
Mr/Mrs/Mtr. _____

Son/Daughter/Wife of _____ Application Form No (Subject
Post) _____ Resident _____ of

_____ Tehsil _____

District _____ Division _____ Union Territory of Jammu

and Kashmir is or was in Govt. Service, including PSU's/Autonomous Bodies
etc., substantially owned and controlled by the Govt.

[*member of the family only include brother(s)/sister(s)/parents(s)]

No. _____
Dated _____

Passport size
photograph

Name, seal and Signature (concerned SDM)



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Annexure-B

(Certificates for widows)

It is certified that Smt. _____ Resident of
_____ Tehsil _____ District _____
Union Territory of Jammu and Kashmir is the widow of late
Sh _____ who has died on _____ as per the Death
certificate issued by _____ vide no. _____ dated
_____ and she has not re-married till date.

No. _____
Dated _____

Passport size
photograph

Name, seal and Signature (concerned Tehsildar)



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Annexure-C

(Certificates for Divorcee/Judicially separated)

It is certified that Smt. _____ Daughter of
_____ Resident of _____ who was
married to Mr _____ S/o of _____ Resident of
_____ is divorcee/judicially separated on
_____ and has not re-married till date.

No. _____
Dated _____

Passport size
photograph

Name, seal and Signature (concerned Tehsildar)



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Annexure-D

(Certificates for Orphan)

It is certified that parents (mother and father) of Ms _____
 _____ (Daughter of late Smt _____ and Late
 Sh. _____) resident of _____ have expired
 on _____ and _____ respectively and she has not married
 till date.

No. _____
Dated _____

Passport size
 photograph

Name, seal and Signature (concerned Tehsildar)



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Annexure-E

(Certificates for Casual Worker engaged under five years or more)

It is certified that Mr/Ms/Mrs _____ Son/Daughter/Wife
of _____ resident of _____ is engaged as
Casual worker in the _____ Department and is presently posted
at _____. He/She has been working for more than five
years in this department which is substantiated through the wage drawl sheet
of the last five years enclosed and cross verified by this office.

[Note: Casual work will consist of person who are working as daily rated workers or engaged through Hospital Development Fund and Local Fund or are Adhoc Contractual workers]

No. _____
Dated _____

Passport size
photograph

**District/Divisional
Head of the Office
(Name, seal & signature)**