



*Sher-e- Kashmir*  
*University of Agricultural Sciences & Technology of Jammu*  
**Chatha, Jammu-180 009**

**Notification No: 01 (Est.) of 2012**

**D A T E D: 04 - 01 - 2012**

Applications on prescribed format are invited for **one Post of Registrar** (open category) in the pay band of **37400-67000 + GP of ₹10, 000/-** (Tenurial basis for **5 years term**).

**Essential**

- i. Master's degree (preferably Agriculture/ Veterinary or allied Sciences) Ist class
- ii. administrative/academic experience in University/ Government/autonomous body of which 8 years should be in the rank of Associate Professor/ Deputy Registrar or equivalent 15 years
- iii. Experience of establishment work, personnel management and knowledge of service rules

**Desirable:**

- i. Knowledge of modern agricultural education system
- ii. Degree in Law.

**General Conditions**

<b>01 Allowances &amp; Provident Fund</b>	As per the University statutes and rules of J&KCSR
<b>02 Age</b>	Not less than 20 years and more than 55 years as on 01.01.2012. Upper age limit may be relaxed in case of persons already in employment of the University and for the post of Officer/Professor and equivalent.
<b>03 Nature of Appointment</b>	Temporary with two year's probation.
<b>04 In-service Candidates</b>	The candidates in employment should forward their application through their employer and their services shall be regulated in accordance with the statutory provisions as are in vogue or as may come into force from time to time.

**Miscellaneous Instructions**

- **Application forms along with a copy of detailed notification can be downloaded from the University website [www.skuast.org](http://www.skuast.org).**
- Application forms along with a copy of detailed notification can be had from the office of Registrar, Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu, Chatha, Jammu (J&K) 180 009 against payment of ₹200/- (Non-refundable) in the shape of Demand Draft in favour of **Comptroller, SKUAST-J payable at**

**Jammu.** While making request for the application forms by post a self addressed envelope **(25 cm x 30 cm)** duly affixed postage stamps worth ₹ 30/- should be enclosed.

- The application forms will be issued during office hours in between 9 A.M. to 5 P.M. (except Gazette Holidays/Saturdays & Sundays) w.e.f. 04-01-2012.
- Application forms complete in all respects duly supported by attested copies of all certificates including marks list, Experience Certificate, if any and testimonials accompanied by **Demand Draft for ₹1200/ favouring Comptroller SKUAST-J payable at Jammu should reach only through Registered/Speed Post in the office of the Registrar, Sher-e-Kashmir, University of Agril. Sciences & Technology of Jammu, Chatha, Jammu (J&K) 180 009** by or before 27-01-2012 upto 5 p.m. Applications received after expiry of the said date will not be entertained.
- Envelope containing the application form should be subscribed as "APPLICATION FOR THE POST OF REGISTRAR".
- Eligible candidates will be informed about date and place of interview through intimation under Registered/Speed post. However, University does not take any responsibility for non-receipt or delayed receipt of the application or intimation about interview by a candidate.
- Submission of application for any position advertised here-in-above does not by itself entitle an applicant to be called for interview.
- Candidates who may not be fulfilling all the requirements prescribed here-in-above, by the last date of receipt of application form need not apply.
- University reserves right to withdraw the post or defer filling up of the post, advertised here-in-above without assigning any reason.
- It will be open to the University to consider names of suitable candidates who may not have applied or to consider applicants in absentia.
- Those already employed should forward their application through their present employer.
- The candidates must have ensured their eligibility before applying for the post advertised.
- The application form can also be downloaded from our website i.e. [www.skuast.org](http://www.skuast.org). and the fee amounting to Rs. 1400/- in the shape of bank draft instead of Rs. 1200/- be enclosed with the application form

**No:** AUJ/Adm/11-12/14763-14911

**Dated:** 04-01-2012

Sd/-  
**Registrar**